

École Française de Sharm el Sheikh

TITLE 1: PRESENTATION OF THE ASSOCIATION

ARTICLE 1: Constitution and denomination

An association governed by the law of 1901, with the title of the French school of Sharm el Sheikh, is founded between the members of these statutes.

ARTICLE 2: Aim

This association aims to:

- Manage the French school in Sharm el Sheikh;
- Organize all extra-curricular activities

ARTICLE 3: Headquarter

The headquarter is located at:

École Française de Sharm el Sheikh
French Embassy in Cairo
Parents Association
13, rue Bouveau
92438 Châtillon cedex

It may be transferred by simple decision of the board of directors.

ARTICLE 4: Means of action

The means of action of the association are the courses provided by the school. The resources are allocated: to the operating costs of the establishment and to the acts listed in article 2 above.

ARTICLE 5: Duration of the association

The duration of the association is unlimited.

TITLE II: COMPOSITION OF THE ASSOCIATION

ARTICLE 6: Composition of the association

- A/ The association is made up of the parents of the school's pupils who have paid the school fees for their children. Per family, only one deliberative vote will be granted.
- B/ Automatically and unconditionally, the General Consul of France in Cairo, the counselor for cooperation and cultural action in Cairo, the principal of the French high school (Lycée Français) in Cairo, are members of the association. They each have a deliberative voice. They may be represented and confer their deliberative votes on their delegates.

ARTICLE 7: Admission and Membership

To be part of the association, you must adhere to these statutes and pay the annual school fees, the amount of which is set by the General Assembly. The board of directors may refuse membership with a reasoned opinion to the interested parties.

ARTICLE 8: Loss of membership

The quality of member is lost by:

- The resignation addressed in writing to the president of the association
- Exclusion pronounced by the board of directors for violation of these statutes or for any other reason prejudicial to the moral and material interests of the association.
- The expulsion pronounced by the Board of Directors, for serious reasons, in particular the organization of activities, debates, publications whose remarks would be foreign to the object of the school and more especially any political and / or religious controversy.
- The death

ARTICLE 9: Liability of members

None of the members of the association is personally responsible for the commitments contracted by the association. Only the assets of the association respond to its commitments. In matters of management, the liability rests, subject to the sovereign judgment of the courts, with the members of the board of directors and the members of its office.

The director is responsible to the board of directors.

TITLE III: ORGANIZATION AND FUNCTIONING OF THE ASSOCIATION

ARTICLE 10: General Ordinary assembly

The ordinary general assembly meets at least once a year and includes all the members of the association on the day of their school fees.

Fifteen days at least before the fixed date, the members of the association are convened in writing and the agenda is registered on the invitation.

The general meeting, after having deliberated, decides on the moral or activity report and on the accounts for the financial year.

It deliberates on future directions. It provides for the appointing or renewal of the members of the board of directors. It delegates all powers of administration of the school to the board of directors as described in article 13 of these statutes. The decisions of the meeting are taken by majority of the members present. They are taken by show of hands, except for the election of members of the Board of Directors for which a secret ballot is required.

ARTICLE 11: Board of Directors

The association is managed by a board of directors of five members elected for one year, as well as, is qualified, the General Consul of France in Cairo, the adviser of cooperation and cultural action in Cairo, the headmaster of the French high school (Lycée Français) of Cairo, or their representatives.

Re-eligible members. The board of directors is renewed every year in its entirety.

In the event of vacancies, the Board of Directors provides temporary replacements for its members. They are replaced definitively at the next general meeting. The powers of the members thus elected come to an end at the time when the mandate of the members replaced should normally expire.

ARTICLE 12: Board meeting

The school council is vested with the broadest powers within the limits of the purpose of the association and within the framework of the resolutions adopted by the general assembly.

It can authorize all acts or operations that are not statutorily within the competence of the ordinary or extraordinary general meeting. He's charged:

- A/ To organize the management of the French school of Sharm el Sheikh, to set the school fees.
- B/ To implement any conservatory act intended for the school, as well as the purchase, rental of premises intended for school and/or extracurricular activities of the school.
- C/ To take out any insurance necessary to cover students, staff, teachers, administrative and service personnel in the context of their school, extracurricular and professional activities.
- D/ On the proposal of the counselor for cooperation and cultural action in Cairo, to endow it with a director.
- E/ To delegate to the director:
 - Responsibility for pedagogical choices and their implementation
 - The selection of students and their assignments in the classes
 - Coordination of the teaching team
 - Management of administrative and service staff
 - Responsibility for relations with the National Center for Distance Education.

If required/needed.

- F/ On proposal/request of the director, to proceed with the recruitment of its teachers.
- G/ To provide for the purchase of the teaching equipment and material necessary for the school
- H/ To implement the orientations decided by the general meeting.
- I/ To prepare the balance sheets, the agenda and the proposals for modification of the internal regulations presented to the general meeting.
- J/ To prepare proposals for amendments to the bylaws presented to the extraordinary general meeting.

ARTICLE 13: Authority of the board of directors (continued)

- K/ It authorizes the president to remain in court by a majority vote of 2/3 of the members composing the board of directors
- L/ The Board of Directors may delegate any of its powers, for a fixed term, to one or more of its members, in accordance with the internal regulations.

ARTICLE 14: The Board

The board of directors chooses, among its members, by secret ballot, an office composed of:

- A president
- One or two vice-presidents
- A treasurer
- A secretary

The office prepares the meetings of the board of directors whose decisions it executes and deals with current business between meetings of the board of directors.

ARTICLE 15: Wages

The functions of members of the board of directors are voluntary, only the costs and disbursements incurred for the fulfillment of the director's mandate are reimbursed in view of the supporting documents. The financial report presented to the ordinary general meeting must mention the reimbursements of mission, travel or representation expenses paid to members of the board of directors.

ARTICLE 16: Extraordinary general meeting

If need be, or upon written request to the president by a quarter of the members, the president convenes an extraordinary general assembly.

The convening conditions are identical to those of the general meeting.

For the validity of its deliberations, it is necessary that at least half of the members of the association be present. If the quorum is not reached, the extraordinary meeting is convened again, at fifteen days interval.

It can then deliberate regardless of the number of those present.

Deliberations are taken by a two-thirds majority of the members present.

ARTICLE 17: Internal rules of procedure

Internal regulations may be drawn up by the board of directors, which has them approved by the ordinary general meeting.

TITLE IV: THE ASSOCIATION RESOURCES

ARTICLE 18: Association resources

The resources of the association consist of:

- School fees
- Grants from the state, local authorities and public establishments
- Proceeds from events it organizes
- Interests and royalties of the goods and values which it can have
- Payments for services rendered or services provided by the association of manual donations
- Any other resources authorized by law, in particular, recourse, if necessary, to one or more bank or private loans.

TITLE V: DISSOLUTION OF THE ASSOCIATION

ARTICLE 19: Dissolution

In the event of dissolution, the extraordinary general meeting appoints one or more liquidators who will be responsible for the liquidation of the assets of the association and whose powers it determines. The members of the association cannot be attributed, apart from the recovery of their financial, movable or immovable contributions, any part of the association's assets. The remaining net assets will be allocated to one or more associations pursuing similar goals and which the extraordinary general meeting will designate.